

No. ITM (Uni.)/Exam/2025/1581

Date 13-10-2025

NOTICE

All the students of pass out batches of all courses having backlog in their theories and practical's are hereby informed that their special examination of all year/semesters will be conducted in the month of Oct.-2025 (Tentatively scheduled in the last week).

Exam Form will be available to only those students who obtain No-Dues certificate from Account Section of the University. Students are expected to obtain No-Dues certificate in prescribed time in order to avoid paying any late fee.

The facility for form filling is available at ITM University MIS <http://mis.itmuniversity.ac.in> from 14-10-2025.

All students should follow the following steps:-

- | | |
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| I. Login by Roll No. and DOB | II. Click to apply link |
| III. Check your details and click to apply button. | |

The students must note that the above process is for filling up of examinations form only. For appearing in examinations, they are required to get a valid Admit Card(with subject name and subject code) from the website after verification from Concern, Dean/HoD and Account Section.

Deans/HODs are requested to submit the list of students along with proposed time tables to the office of the undersigned latest by 14/10/2025 positively.

Examination fee for special Exam will be Rs. 600/-per subject (Theory and Practical subject counted separately).



Controller (Exams)

Copy to :-

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| 1. PA to Hon'ble Chancellor
2. PA to Hon'ble Pro-chancellor
3. Hon'ble Vice Chancellor
4. Registrar
5. Concern Dean/HoD
6. Dean, Academics | } | for kind information. |
|---|---|-----------------------|

- 7. CFAO
- 8. ERP Cell (Upload on University Web Site)
- 9. Deputy Registrars
- 10. Notice Board
- 11. Office Copy